

One Family Parenting Training Cancellation Policy

If you are unable to attend the course you are booked on, you may transfer the payment to another course, by prior arrangement and after notifying us. You must take a place on another course within 12 months following the originally booked event.

Such a transfer will be on condition that we are informed in writing of your intentions two weeks prior to the originally booked event. Bookings can only be transferred once.

If you are unable to attend, and not in a position to transfer your place to another event, then the following charges will apply:

Cancellation charges - training courses/workshops

- **6-2 weeks before the course:** 50% of the fee
- **Less than 6 days before the course:** 100% of the fee

Please note that full payment is required for non-attendance on a booking that has not been cancelled in advance.